

January 5, 1978

To: the IHTA
From: Alison

I've decided to send this report to the IHTA and other people who are around the struggle, but not around the Hotel much. It will save me having to remember everything happening whenever anyone calls me.

1. I'd appreciate it very much if people would consider the attached memo on the budget.
2. Gabriella from Call Out phoned me back on Friday night and I told her that the tenants were interested in being part of their program. They want the IHTA to come to their program on housing at the Western Addition Cultural Center (that's where Tony Serafino works) with a table and literature. The SF Housing Coalition Slide Show (some of which is about the I-Hotel) will be shown. There should be other housing groups there. Frank Pinto and Rick have been commissioned to write the leaflet and someone will have to go there on Friday between 12 and 5 or on Saturday between 9 and 10 to set up. Also people will have to be arranged to sit at the table.
3. Anyone who has not yet received their money from Central Relocation Services should let me know on Monday. They apparently have had some checks for people just sitting around in the files.
4. We are going to try to staff the office every morning from 9-12. If we do this, we can let people know that the IHTA office will be open in the morning. We need people to sign up for regular days every week and for emergencies. If any tenants and supporter people are interested in doing this, they should contact me. I'm planning to be in the office on Monday, Wednesday and Saturday mornings—so we need people for Tuesday, Thursday and Friday mornings. If we get enough people we may be able to staff the office some afternoons.
5. Bill Lee has sent a message that a room at the Chinese Cultural Center (the third floor of the Holiday Inn) has been reserved for the tenant/supporter meeting on January 8 from 10-12am.
6. Cleto received a rent increase—which he paid. We've got to poll all the tenants to make sure that Patel hasn't increased their rent and let him know that rent increases will not be tolerated.
7. I won't be around at all this weekend—I need some space to work out some personal stuff. Hopefully, nothing will come up that can't be dealt with by someone else.

Love,
Alison